



## RECRUITMENT SECTOR RETAINER

**Your own In-house Solicitor at a fraction of the price.**

**Freedom to focus on your business.**

At Cognitive Law, annual retainers are available from as little as £300 per month giving you constant access to legal advice, whenever you need it, on all commercial legal matters relating to your business, from experienced, qualified solicitors.

A Cognitive Retainer gives you access to legal advice on all of the following matters:

- Contract Terms – client (Permanent, Margin Only, Contract, RPO), candidate, service provider
- Employment contracts and Company Handbook
- Contract reviews – Client, RPO, MSAs, PSLs
- Consultants' Restrictive Covenants – enforcement, advice, protection
- Shareholders Agreements, Directors Service Agreements, Articles of Association
- RPO advice and implications
- Disputes with clients, candidates or suppliers
- Credit management and credit control, including Invoice Discounting advice
- Insolvency – of your Client or a Candidate
- Recruitment issues – back door hires, broken contracts, refusals to pay, IR35, AWR
- European contracts
- HR & Employment issues
- Debt Recovery

A Cognitive Retainer also gives you the option, completely free of charge, of:

- An Annual Legal Documents Health Check – a free half day in the office per year after the 1<sup>st</sup> 6 months of your retainer including full risk assessments
- Access to trusted third parties such as barristers, surveyors, process servers and even other solicitors with different specialisms
- Access to Advocates who are qualified and experienced to represent you in Court
- Access to staff or management training on subjects such as contract terms, cash flow management, credit control (Training sessions subject to separate fees)

Cognitive offer a range of different Retainers to suit your business needs. They're available in the following monthly sizes:

- 1 hour £300
- 2 hours £575
- 3 hours £850
- 4 hours £1,100
- 6 hours £1,600
- 10 hours £3,000

Once you're on a Retainer you will be only be charged an hourly rate of £300 for any additional advice or legal work over and above your pre-agreed hours. Or if you after find you haven't bought enough time, you can increase the size of retainer at any time.

Retainers are available for 6 or 12 months on a rolling basis, terminable on 1 months' notice at the end of each 6/12 month term. If you wish to reduce the amount of hours of your retainer, you must do so on 1 months' notice.

All fees are payable monthly in arrears together with VAT at the prevailing rate.

If you don't want the commitment of a Retainer, you can still have access to our legal expertise at the hourly rate of £300. You can still have access to all our services, whenever you need them, just on an ad-hoc basis.

Fixed Fees are available for:

- Employment document drafting – including policies, procedures & employment contracts
- Contract drafting
- Credit Management Audit (including credit control procedures)
- Undefended Debt Recovery
- Client contract reviews

To find out more, please contact Lucy Tarrant, Solicitor and Managing Director of Cognitive Law Limited, on

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*Cognitive Law Ltd is registered in England and Wales under company number 9753152. Our Registered Office is 15a Brighton Place, Brighton, BN1 1HJ.*

*Cognitive Law Ltd is authorised and regulated by the Solicitors Regulation Authority (SRA Number 626344).*