

FIXED FEES FOR COMMERCIAL DEBT RECOVERY

Stages of Claim Available	Fee	Disbursements
Letter Before Action	£50	
Commencement of proceedings		
Prepare and issue Claim	£50-£100	£25 – 5% of the claim
Obtain Default Judgment (Payment at this stage results in full costs recovery)	£22-£35	
Defended Small Claim		
Advise on Defence to Claim	£250	
Prepare, file and serve Directions Questionnaire	£75	
Draft one witness statement for Small Claims Hearing (Additional witness statements charged at hourly rate)	£750	Hearing Fee £25-£1,090
Instruct and Brief Agent for Small Claims Hearing	£100	Agent's Fee
Post Hearing work (excluding enforcement)	£150	
Small Claims Counterclaim		
Advise on Defence and Counterclaim	£250	
Draft Reply to Defence and Defence to Counterclaim	£500	
Summary Judgment Application		
Draft, file and serve Application and Evidence	£1000	
Advise on Evidence served in response	£250	
Instruct and Brief Agent for Application Hearing	£100	Agent's Fee
Post Hearing work (excluding enforcement)	£150	
Defendant's Application to Set Aside Judgment		
Advise on Application	£100	
Draft one witness statement to oppose Application	£500	

Instruct and Brief Agent for Application Hearing	£100	Agent's Fee
Post Hearing Work (excluding enforcement)	£50	
Enforcement of a Judgment (including but not limited to)		
Instruct a County Court Bailiff	£50	£44
Instruct a High Court Enforcement Officer	£100	£66 (plus £90 if unsuccessful)
Apply for Attachment of Earnings Order	£100	£110
Apply for Third Party Debt Order	£150	£110
Apply for an Order Requiring Further Information from Debtor	£150	£55-£110
Apply for a Charging Order	£500	£110 plus Agent's Fe
Insolvency Proceedings		
Statutory Demand	£350	Process Server's Fee
Bankruptcy Petition	£750	£1105 plus search fee, Process server, Agent
Winding Up Petition	£1000	£1630 As above plus advertisement fee

*Fixed fees apply to one event only. If you need more than one witness statement, or a hearing is adjourned and re-listed, or negotiations are entered into, any additional work will be done at our usual hourly rate. Disbursements are subject to change.

If you instruct us to represent you at a hearing in preference to an Agent, our attendance will be priced accordingly.

Where a range of fees or costs have been indicated, the value is dependent on the amount of your claim and will be confirmed on receipt of firm instructions.

To find out more, please contact Francesca Damario on

T 0333 400 4499
E francesca.damario@cognitivelaw.co.uk

Cognitive Law Limited is registered in England and Wales under company number 9753152. Our Registered Office is 15a Brighton Place, Brighton, BN1 1HJ.

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